



Government of India

Ministry of Water Resources

Ganga Flood Control Commission

Right to Information Act 2005

Manuals

of

Ganga Flood Control Commission

(Under Clause 4(1)(B) of Act)

Patna

September 2018

4(1)(b)(i)

The particulars of its organisations, functions and duties

Ganga Flood Control Commission

The Ganga Flood Control Commission (GFCC), a subordinate office of Ministry of Water Resources, was created by the Government of India vide Resolution No. FC 47(3)/72 dated 18.4.72 as secretariat and executive wing of Ganga Flood Control Board (GFCB) and to deal with floods and its management in Ganga Basin States. The GFCB is headed by Hon'ble Union Minister of Water Resources. Chief Ministers of Basin States or their representative and Member, Planning Commission are the members of the Board. Chairman, GFCC acts as the Member-Secretary of the Board. The headquarter of GFCC is at Patna. It is headed by a Chairman, who is assisted by two full time Members, four Directors and 75 nos. of supporting staff. The representatives of the concerned Central Ministries as well as Chief Engineers of the Basin States are either part-time Members or permanent invitees of the Commission.

Ganga Basin States

Bihar, Chhattisgarh, Haryana, Himachal Pradesh, Jharkhand, Madhya Pradesh, NCT of Delhi, Rajasthan, Uttarakhand, Uttar Pradesh and West Bengal are the eleven Ganga Basin States.

Functions of GFCC

Presently, the broad functions of GFCC are as under:

- To prepare a Comprehensive plan of flood management in the Ganga sub-basin. The field investigation and collection of data for the purpose will be carried out by the State Governments as directed by the Ganga Flood Control Board.
- To draw out a phased and co-ordinated programme of implementation of works included in the basinwise plans.
- To advise the concerned states to follow guidelines in respect of quality control, material specifications and maintenance in order to ensure the implementation of works and the maintenance thereof to proper standards.
- To prepare the annual programme of works and allocation of cost, wherever required for consideration of the Board.
- To make an assessment of the existing waterways under the road and rail bridges and to determine additional waterways to be provided for reducing the drainage congestion to reasonable limits.

- To monitor the execution of the important flood control schemes particularly those receiving Central Assistance or being executed under the Central Sector.
- To examine all major and medium flood control, drainage, anti-water-logging and anti-erosion schemes of Ganga sub-basin states except for schemes of the States of Haryana, Uttar Pradesh and Delhi on the river Yamuna in the reach Tajewala to Okhla Barrage.
- Documentation and dissemination of findings emerging out of special studies or investigations conducted in participation with scientific Organisations for appropriate use by basin states and
- To evaluate the performance of major flood control measures executed by the States including all the Inter-State Flood Control Schemes.
- To participate in various National / International Committees set up by the Govt. of India and Ganga basin States pertaining to the subject of flood management.

The GFCC has also been given the task of coordinating several activities concerning flood management with Nepal and Bangladesh.

So far, 51 meetings of the Ganga Flood Control Commission have been held. The 51st meeting of the Ganga Flood Control Commission was held in 22 June, 2018 at New Delhi where various issues pertaining to Ganga basin, such as implementation of sub-basin wise comprehensive plans, monitoring and evaluation of flood management schemes, use of remote sensing/satellite imageries for delineation of flood plain area, preparation of annual catalogue of flood management schemes etc. were discussed.

4(1)(b)(ii)

The powers and duties of its officers and employee

The powers and duties handled by each Directorate of Ganga Flood Control Commission are given as under:

Powers of Chairman, GFCC

Chairman, GFCC is exercising the power of Head of Department under Delegation of Financial Power Rules. In technical matters, the scheme costing between Rs 12.5 Crore and Rs 25.0 Crore, after detailed examination, is cleared from GFCC with the approval of Chairman, GFCC. The scheme costing more than Rs. 25.0 Crore, after detailed examination, is recommended for consideration by the Advisory Committee for Irrigation, Flood Control & Multipurpose Project (TAC-MoWR) with the approval of Chairman, GFCC. Subsequent to clearance by GFCC/TAC-MoWR, the scheme is considered by Ministry of Water Resources, River Development and Ganga Rejuvenation for investment clearance.

Powers of Member(Planning), GFCC and Member (Co-ordination), GFCC

Member(P) and Member(C) exercises the power for approval of the scheme costing less than 12.5 Crore, if required. The scheme after clearance from GFCC is sent to the concerned State Government for approval.

Powers of Head of Office, GFCC

One of the Gazetted Officers at the level of Director / Dy. Director of GFCC is exercising the power of Head of Office delegated under the Delegation of Financial Rules. The Head of Office is nominated by the Chairman, GFCC. The Head of Office is also the appointing and disciplinary authority in respect of Group(C) posts in GFCC.

Powers of Drawing and Disbursing Officer

One of the Gazetted Officers is exercising the power of Drawing and Disbursing Officer delegated under the Delegation of Financial Rules.

Powers of Administrative Officer, GFCC

The Administrative Officer, GFCC assists the Head of Office, GFCC in discharging the works of Administration and Accounts. He supervises the works of Head Clerks / UDC / LDC.

Distribution of works among various directorates / divisions

Directorates under Co-ordination wing headed by Member (Co-ordination)

1. Utter Pradesh Directorate

- Technical examination of flood management, drainage, anti-erosion schemes in the state of Uttar Pradesh (except for the reach of Yamuna from Tajewala to Okhla Barrage) and monitoring of schemes being implemented under FMP and other related matters.
- Draw out phased and coordinated programme of implementation of works included in the Comprehensive Plans for flood management in Uttar Pradesh state and annual programme of works in respect of states being dealt by the Directorate.
- Works relating to the following Committees
 - Gandak High Level Standing Committee (GHLSC) including schemes recommended by GHLSC.
- Joint Standing Technical Committee of India & Nepal (JSTC) and related matters
- Reply of related Parliament Questions/VIP references and for the Ganga basin as a whole.
- Any other works assigned by the Chairman/Member, (Coordination) GFCC.

2. Planning and coordination (P & C) Directorate

- Technical examination of flood management, drainage, anti-erosion schemes in the state of Bihar and Jharkhand and monitoring of schemes being implemented under FMP and other related matters excluding those recommended by GHLSC.
- Draw out phased and coordinated programme of implementation of works included in the Comprehensive Plans for flood management in Bihar and Jharkhand and annual programme of works in respect of states being dealt by the Directorate.
- Preparation of Annual Action Plan
- Works related to Kosi High Level Committee & related matters.
- Supply of materials related to Parliament Questions/VIP references pertaining to river basins being dealt by him.
- Works relating to the following Committees
 - Joint Committee on Inundation and Flood Management (JCIFM) and related matters.
 - Joint Standing Technical Committee of India & Nepal (JSTC) and related matters
- Any other works assigned by the Chairman/Member (C), GFCC.

Directorates under Planning Wing headed by Member (Planning)

3. Master Plan – I Directorate

- Works related to Ganga Flood Control Board and Ganga Flood Control Commission meetings.
- Updating of Comprehensive plan for flood management for 12 river systems viz; Mahananda, Punpun, Ajoy, Kiul-Harohar, Damodar, Mayurakshi, Tons, Rupnarain-Haldi-Rasulpur, Jalangi, Sone, Tidal rivers and Main Ganga Stem. Year-wise allocation for updating would be decided by Chairman/Member.
- Technical examination of flood management, drainage, anti-erosion schemes in the state of West Bengal and monitoring of schemes being implemented under Flood Management and Border Area Programme(FMBAP) and other related matters.
- Draw out phased and coordinated programme of implementation of works included in the Comprehensive Plans for flood management and annual programme of works in respect of states being dealt by the Directorate.
- Indo-Bangladesh Matters: Technical examination of schemes related to common/border rivers with Bangladesh and monitoring of its implementation.
- Participation, documentation and dissemination of recommendation of special studies or investigation conducted along with other scientific organizations. Works connected with BIS, CBIP including R&D activities. Works related to Survey of India for preparation of contour maps for flood plains of Ganga basin for flood plain mapping/zoning.
- Monitoring of annual flood events, preparation of weekly flood reports and inundation maps and annual flood reports including flood inundation maps of Ganga basin.
- Compilation of annual damages and flood disaster management and climate change issues.
- Works related to TAC and other Committees of Farakka Barrage Project.
- Supply of related materials for Parliament Questions/VIP references in respect of basins being dealt by him.
- Setting up and management of a GIS Lab in GFCC.
- Re-assessment of adequacy of existing waterways under the road and rail bridges falling in Ganga basin.
- Preparation of Annual Report of GFCC
- CPIO of GFCC organization.
- Work related to e-Samiksha and e-Governance.
- Any other works assigned by the Chairman/Member (Planning).

4. Master Plan – II Directorate

- Updating of Comprehensive plan for flood management for 11 river systems viz; Gomati, Adhwara group, Ghaghra, Kamla Balan, Burhi Gandak, Bagmati, Kosi, Gandak, Yamuna, Ramganga and Badua Chandan. Yearwise allocation for updating would be decided by Chairman/Member.

- Technical examination of flood management, drainage and anti-erosion schemes in the state of Himachal Pradesh, Uttarakhand, Rajasthan, Madhya Pradesh, Chattisgarh, Haryana and NCT of Delhi and monitoring the schemes being implemented under FMBAP and other related matters.
- Draw out phased and coordinated programme of implementation of works included in the Comprehensive Plans for flood management and annual programme of works in respect of states being dealt by the Directorate.
- Matters related to application of Remote Sensing for flood management
- Issue of guidelines for material specifications quality control and maintenance to ensure implementation of works and maintenance of proper standard.
- Supply of related materials of Parliament Questions/VIP references of the river basins being dealt by him
- Maintenance of Library in GFCC.
- Any other works assigned by the Chairman/Member (Planning).

5. Administrative Division (Presently entrusted to Director (MP-II) -

- Works relating to General, Establishment, Accounts and Cash Section.
- Work related to Hindi Section of GFCC and other related matters.
- Works relating to procurement of T&P, Stationeries and other related matters.
- Processing the proposals for training, participation in seminars, workshops etc.
- Work related to e-office and SPARROW.
- Work related to Biometric attendance system.
- Work related to Grievance and pending court cases.
- Any other works assigned by the Chairman/Member (Planning).

4(1) (b) (iii)

The procedures followed in decision making including channels of supervision and accountability

All procedures regarding decision making including channels of supervision and accountability are being followed as per Government of India Rules/ norms. The organisation Chart is enclosed as Annexure-I

Decision Making Process:

General

The cases are initiated by Assistant Director (AD) / Extra Assistant Director (EAD), checked by Deputy Director (DD), put up to Director for finalization and thereafter approved by Member. In general, majority of references/issues are disposed of at the level of Member when no policy matter is involved. When policy matters are involved, approval of concerned Chairman, GFCC is obtained before disposal.

Parliament Questions

Preliminary data / material relating the Parliament Questions is identified and compiled at the level of AD/EAD and draft material for reply formulated by DD is scrutinized by the Director, finalized by Member level and final material for reply is submitted for approval to Chairman, GFCC. In case matter pertains to one wing (Member (P)/Memembr(C)), draft material is prepared by concerned directorate, finalized by Member concerned and approved by Chairman, GFCC. In case the question pertains to more than one wing, then Director (P&C) act as nodal Director for that Parliament question.

Appraisal of Flood Management Projects

One of the important activities assigned to Ganga Flood Control Commission is techno-economic appraisal of flood management projects in Ganga Basin proposed by the State Governments of the Ganga Basin. This task is performed and coordinated by the Different Directorate of Organisation.

Different Directorate of GFCC (as per work allocation given in section 4(1)(b)(II)), examines the Major, Medium and Minor Flood Management Projects pertaining to the Ganga basin to establish their techno-economic feasibility before submission of the same to the Technical Advisory Committee on Irrigation, Flood Control and Multi-Purpose Projects of the Ministry of Water Resources for approval and investment clearance by the MoWR, RD & GR.

As per the revised guidelines issued by the Planning Commission in Jan, 2012, schemes costing upto Rs. 12.5 crore can be sanctioned by the State Govts. themselves on the recommendation of State Technical Advisory Committee. Schemes having inter-state implications are required to be cleared by GFCC and schemes with international implications are required to be got cleared from MoWR, RD & GR. Schemes costing more than 12.5 crore and not exceeding 25 crore, which are on inter-state rivers and tributaries after processing through State TAC, are examined in GFCC(for schemes in Ganga Basin) for Techno-economic clearance. Earlier, the financial approval of the individual schemes was given by an Empowered

Committee headed by the Secretary (Expenditure), Ministry of Finance, Government of India after taking into consideration the critical and emergent situation and availability of annual budget/plan outlay and provision of State share and Central share by the respective State Govts. Now, the Government has approved the transfer of powers for according Investment clearance to major, medium irrigation, Extension, Renovation & Modernisation (ERM) of projects, Flood Control and Multi-purpose projects from the erstwhile Planning Commission to the Ministry of Water Resources, River Development and Ganga Rejuvenation. For schemes with international implications, State Govts. are required to obtain specific clearance from MoWR before recommending to CWC/GFCC for detailed examination and Techno-economic clearance.

For all schemes costing more than 25 crore, the same procedure as applicable to schemes costing between 12.5 crore to 25 crore has to be followed. The schemes will be put up to the TAC of MOWR for approval and subsequent investment approval of the MoWR, RD & GR.

Procurement Cases in GFCC

The procurement process is followed as per rules laid down in the Delegation of Financial Power Rules (DFPR), General Financial Rules (GFR), CPWD Manual etc.

Procurement of Goods and services have been initiated on e-GEM in GFCC from May, 2017. All office procurements such as Electronic Equipments, Stationery, Softwares, Furnitures etc are being done on e-GEM (Government e Market Place) portal. For purchase of items costing less than Rs. 50000 direct supply or Bid option can be availed after obtaining the approval of competent authority. For purchases costing more than Rs 50000 only Bid option can be availed.

Items which are not available on e-GEM can be purchased through e-Tendering or Local Purchase committee (LPC). Purchase of goods costing above Rs. 25,000 (Rupees twenty five thousand) only and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand) only on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under.

“Certified that we, members of the purchase committee are jointly and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Commerce or Ministry/ Department concerned.”

4(1)(b)(iv)

The norms set by it for the discharge of its functions

The Ganga Flood Control Commission, Patna is a sub-ordinate office of Ministry of Water Resources, River Development and Ganga Rejuvenation and as a Secretariat of Ganga Flood Control Board. It is governed by Govt. of India Rules and instructions.

Broad Norms set for discharge of important functions:

Appraisal of Project

One of the important activities assigned to Ganga Flood Control Commission is techno-economic appraisal of flood management projects proposed by the State Governments. This task is performed and coordinated by the respective Directorate (as per the work allocation given in Section 4(1)(b)(II) of GFCC. After establishment of techno-economic feasibility of the project, the Advisory Committee of Ministry of Water Resources (MOWR, RD & GR) on Irrigation, Flood Control and Multipurpose Projects headed by the Secretary, Water Resources (WR) considers projects for acceptance and thereafter recommends the same for investment clearance to the MoWR, RD & GR.

All FMP schemes required to comply all the norms/documents as per FMP Guideline 2014. Time line for completion of scheme is fixed as Four months from date of acceptance of DPR in GFCC.

Monitoring of Project

The main objective of monitoring is to ensure the achievement of physical and financial targets for timely completion of projects, identification of the inputs required, analysis of the reasons for any shortfalls/bottlenecks and suggest remedial measures etc., with a view to complete them in a time bound manner. As per the present arrangement, Inter-State, Externally Assisted and Centrally Sponsored flood management projects are monitored by the GFCC. All the projects identified for monitoring are visited by GFCC officers at least once a year. Thereafter, based on field visit and discussions with the State Govt. Officials, a detailed status report is prepared highlighting various constraints impeding construction & suggestions for remedial measures etc. for attention of the State Govt. to expedite progress for early completion of the projects.

Preparation of Comprehensive Plan

In the Ganga basin, covering eleven States, floods in some part or the other are an annual feature. On account of the inadequacy of the protection works carried out so far, the large scale damage due to floods often occur every year. It was therefore felt necessary to prepare an integrated plan to tackle floods, erosion and drainage problems in the basin and implement it in a coordinated manner. It was with this in view that GFCC was set up to prepare Comprehensive Plans for flood management for different river system in the Ganga basin. The Ganga basin is broadly divided into 23 river systems including Main Ganga Stem and comprehensive plans for flood management of these 23 river systems were prepared by GFCC between 1975 and 1990. These comprehensive plans were then circulated to the State Governments concerned for preparing specific schemes for implementation as per recommendations given therein.

Due to changes in the behavior of the rivers in the Ganga basin over a period of time and for other associated changes, it was considered necessary to update the Comprehensive Plans for flood management of all the river systems periodically. This work was started in 1986 and till March 2018, GFCC has updated comprehensive plans for twenty two river systems once and six comprehensive plan twice. The updated comprehensive plans were also circulated to the State Governments concerned for further follow-up action.

The Comprehensive Plans are available at GFCC's website- gfcc.bih.nic.in.

Adequacy of Waterways under Road and Rail bridges

This exercise is aimed at determining additional waterways required for reducing drainage congestion to a reasonable limit. This activity which commenced during the later half of the eighties has been completed except for some stretches of the main Ganga stem.

These reports have been circulated to the Ganga basin States and Departments of Central and State Governments concerned for follow up action.

The list of river basins along with the year of completion of reports on adequacy of water ways is given in GFCC website-gfcc.bih.nic.in.

Further, report preparation on main Ganga Stem is in advance stage.

4(1)(b)(v)

The rules regulation, instructions manuals and records held by it or under its control or used by its employees for discharging its functions

The rules, regulations, instructions and manuals used by Ganga Flood Control Commission follows Government of India rules and regulations. The GFCC has no separate rules and regulations in discharging of its duties and functions. Mainly, the rules and procedure is being adopted based on the CWC manuals and other instructions / rules framed by the MoWR.

- **List of Administrative and Financial Rules/Manuals**

1. Fundamental Rules
2. Supplementary Rules
3. Leave Rules
4. Travelling Allowance Rules
5. LTC Rules
6. Medical Attendance Rules
7. Central Civil Services (Conduct) Rules
8. Central Civil Services (CCA) Rules
9. Central Civil Services (Pension) Rules
10. Central Civil Services (Commutation of Pension) Rules
11. Central Civil Services (Temporary Service) Rules
12. General Provident Fund Rules
13. Staff Car Rules
14. Brochure on Reservation for SC & ST in Services
15. Manual of Office Procedure
16. CPWD Manual Vol. I and II
17. CPWD Accounts code
18. Delegation of Financial Powers Rules
19. General Financial Rules
20. Powers available to CWC Officers
21. CW&PC Manual
22. GFR-2017

- **List of Technical Manuals/Guidelines are available on GFCC`s website i.e gfcc.bih.nic.in.**

4(1)(b)(vi)

A statement of the categories of documents that are held by it or under its control

Documents held / controlled by Ganga Flood Control Commission are in the form of files, registers, technical data / Information and technical reports. These documents do not concern with general public. Brochure information is also printed and up to date Brochure will be printed for general public.

- **Categories of Documents**

Reference manuals/guidelines prepared by GFCC

Reference manuals/guidelines prepared by CWC

Comprehensive Plan

Adequacy Report

Annual Report

All such documents are available on GFCC's website- gfcc.bih.nic.in.

4(1)(b)(vii)

The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation with formulation of its policy of implementation thereof

The functions of Ganga Flood Control Commission have been spelt out by Government of India regulations. The policy of implementation is laid down by the Ganga Flood Control Board. However, whenever Hon'ble MPs, MLA, Public representative approach the Commission their suggestion are welcome.

4(1)(b)(viii)

A statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those Boards, Councils, Committees and other bodies are open to the public or the minutes of such meetings are accessible for public

- (A) The Ganga Flood Control Commission is the Executive Wing of Ganga Flood Control Board under the Chairmanship of Union Minister of Water Resources and Chairman, Ganga Flood Control Commission as Member-Secretary. The functions and Composition of the Ganga Flood Control Board is as under:

Functions

- (i) To lay down the broad policies and decide priorities in the implementation of various flood control schemes.
- (ii) To issue necessary directions to Ganga Flood Control Commission in respect of formulation of comprehensive plan of flood control in the Ganga Basin and approval of schemes.

Composition

- | | | |
|-----|---|---------------------|
| 1. | Union Minister of Water Resources, RD & GR | Chairman |
| 2. | Union Minister of State For Water Resources, RD & GR | Member [#] |
| 3. | Union Minister of Finance or his representative | Member |
| 4. | Union Minister of Railway or his representative | Member |
| 5. | Union Minister of Surface Transport or his representative | Member |
| 6. | Union Minister of Agriculture or his representative | Member |
| 7. | Chief Minister of Bihar or his representative | Member |
| 8. | Chief Minister of West Bengal or his representative | Member |
| 9. | Chief Minister of Uttar Pradesh or his representative | Member |
| 10. | Chief Minister of Haryana or his representative | Member |
| 11. | Chief Minister of Rajasthan or his representative | Member |

12.	Chief Minister of Madhya Pradesh or his representative	Member
13.	Chief Minister of Himachal Pradesh or his representative	Member
14.	Chief Minister of Jharkhand or his representative	Member
15.	Chief Minister of Uttarakhand or his representative	Member
16.	Chief Minister of Chhattisgarh or his representative	Member
17.	Member, NITI Ayog	Member
18.	Chief Minister of NCT of Delhi or his representative	Member
19.	Chairman, Ganga Flood Control Commission	Member-Secretary

Chairman in absence of Union Minister of Water Resources

(B) The Standing Committee of Ganga Flood Control Commission is under the Chairmanship of Chairman, GFCC for advice/guidance in technical matters. The list of Members of this Committee is as under:

1.	Chairman, GFCC, Patna	Chairman
Full Time Members		
2.	Member (Planning), GFCC, Patna	Member
3.	Member (Co-ord), GFCC, Patna	Member
Part Time Members		
4.	Chief Engineer, In-charge of Flood Control Water Resources Department, Government Of Bihar	Member
5.	Chief Engineer, In-charge of Flood Control Water Resources Deptt., Government of Jharkhand	Member
6.	Chief Engineer, In-charge of Flood Control, Irrigation Deptt., Government Of Uttar Pradesh	Member
7.	Chief Engineer, In-charge of Flood Control Irrigation Department, Government of Uttarakhand	Member
8.	Chief Engineer, Incharge of Flood Control Irrigation & Waterways Department, Government of West Bengal	Member
9.	Engineer in Chief, Water Resources Department, Government of Madhya Pradesh	Member
10.	Engineer-in Chief, Water Resources Department, Government of Chhattisgarh	Member
11.	Member (River Management), Central Water Commission, Government of India, New Delhi	Member
12.	Director, Central Water & Power Research Station, Government of India, Pune	Member
13.	Chief Engineer (Lower Ganga Basin), Central Water Commission, Government of India	Member
14.	Chief Engineer (Planning), Roads Wing. Ministry of Surface & Transport, Government of India	Member
15.	Director (Civil Engineering Wing), Railway Board, Government of India	Member

Permanent Invitees

1. Chief Engineer, In-charge of Flood Control, Government of Haryana
2. Chief Engineer, In-charge of Flood Control, Government of Himachal Pradesh
3. Chief Engineer, In-charge of Flood Control, Government of Rajasthan
4. Chief Engineer, In-charge of Flood Control, NCT of Delhi
5. Director(B&S) RDSO, Ministry of Railways, Lucknow

The meetings \ minutes of these committees are available at GFCC's website- <http://gfcc.bih.nic.in>

4(1)(B)(IX)

A directory of it's officers and employees

Updated directory of officers and employees are available at organization`s website <http://gfcc.bih.nic.in>.

4(1)(b)(X)

The monthly average remuneration received by each of its officer and employees, including the system of compensation as provided in its regulations

The monthly average remuneration received by each of its officer and employees are attached at Annexure-II & Annexure-III.

4(1)(b)(xi)

The budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made

The establishment and activities of Ganga Flood Control Commission is funded under the MoWR Plan Scheme "River Management Activities and Work Related to Border Rivers". The details of allocation for the purpose during 2017-18 is given below:

(Amount in Lakh)

S.No.	Head of account	BE 2018-19
1	Salary	75000
2.	Medical	900
3	Domestic Travel Expenses	6000
4	Foreign Travel Expenses	1300
5	Office Expenses	1700
6	Minor Works	11000
7	Machinery & Equipment	3000
	TOTAL	98900

- Detail of Foreign Tour by GFCC officials above Joint Secretary rank is available on GFCC's website- gfcc.bih.nic.in.
- All procurements are being done on e-GEMS portal of Govt of India as per availability. Information in respect to any other procurement such as notice/tender enquiries etc, which are available on e-GEMS portal, are put on GFCC's website- gfcc.bih.nic.in.

4(1)(b)(xii)

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

Ganga Flood Control Commission does not execute any subsidy programme.

4(1)(b)(xiii)

Particulars of concessions, permits or authorizations granted by it

No concessions, permits or authorization is granted by GFCC

4(1)(b)(xiv)

Details in respect of the information available to or held by it reduced in an electronic form

GFCC has its website “www.gfcc.bih.nic.in” maintained by NIC, which contains brief information about organisation, its function and achievement, Flood Bulletin, Employee Record, Recruitment Rules, Office Order, Expenditure Statements, etc status of which can be accessed by public.

4(1)(b)(xv)

The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use

In view of the functions and activities of GFCC, it was not felt necessary to have a Library/Reading room for the public use. However, information on activities of GFCC is available on its website "www.gfcc.bih.nic.in" which can be accessed by public. Annual Report is published annually and Information Brochure is also proposed to be published annually which gives information about the Organisation.

4(1)(b)(xvi)

The name, designation and other particulars of the Public Information Officers

Head of Department

Shri Arun Kumar Sinha

Chairman, Ganga Flood Control Commission

Postal Address: 1stFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2217294

Fax: 0612 – 2217960

Email: chairman-gfcc@nic.in

Appellate Authority

Shri Joginder Singh

Member(P), Ganga Flood Control Commission

Postal Address: 1stFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2217895

Fax: 0612 – 2217895

Email: memberp-gfcc@nic.in

Central Public Information Officer

Shri Ajit Kumar

Director(MP-I), Ganga Flood Control Commission

Postal Address: 3rdFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2202643

Fax: 0612 – 2202643

Email: ajitkumar-cwc@nic.in

Transparency Officer

Shri Ajay Kumar

Director(C), Ganga Flood Control Commission

Postal Address: 3rdFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2217862

Email: dirc-gfcc@nic.in

Liaison and Survey Subdivision, New Delhi:

Assistant Director

Postal Address: Ground Floor, Wing-4, West Block-1, R.K.Puram, New Delhi-110066

Telephone: 011-26108258

Fax: 011-26108258.

Public / Staff Grievance Officer

Shri Amitabh Prabhakar

Director (MP-II), Ganga Flood Control Commission

Postal Address: 3rdFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2215222

Fax: 0612 – 2215222

Email: dir-adm-gfcc@nic.in

Vigilance Officer

Shri Amitabh Prabhakar

Director (MP-II), Ganga Flood Control Commission

Postal Address: 3rdFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2215222

Fax: 0612 – 2215222

Email: dir-adm-gfcc@nic.in

4(1)(b)(xvii)

Such other information as may be prescribed

- **Grievance Redressal Mechanism**

Grievances of employee as well as public are received through online and physical mode. Grievance officer of GFCC is Director (HRM), who disposes the grievances after consultaion with Member (P) and Chairman, GFCC.

Shri Amitabh Prabhakar

Director(MP-II), Ganga Flood Control Commission

Postal Address: 3rdFloor, Sinchai Bhawan, Patna – 800015

Telephone: 0612 – 2215222

Fax: 0612 – 2215222

Email: dir-adm-gfcc@nic.in

- **Details of application received under RTI**

Details of application received under RTI, disposal etc are available on GFCC`s website.

- **List of Completed schemes**

List of Completed schemes are available on GFCC`s website.

- **List of Ongoing Schemes**

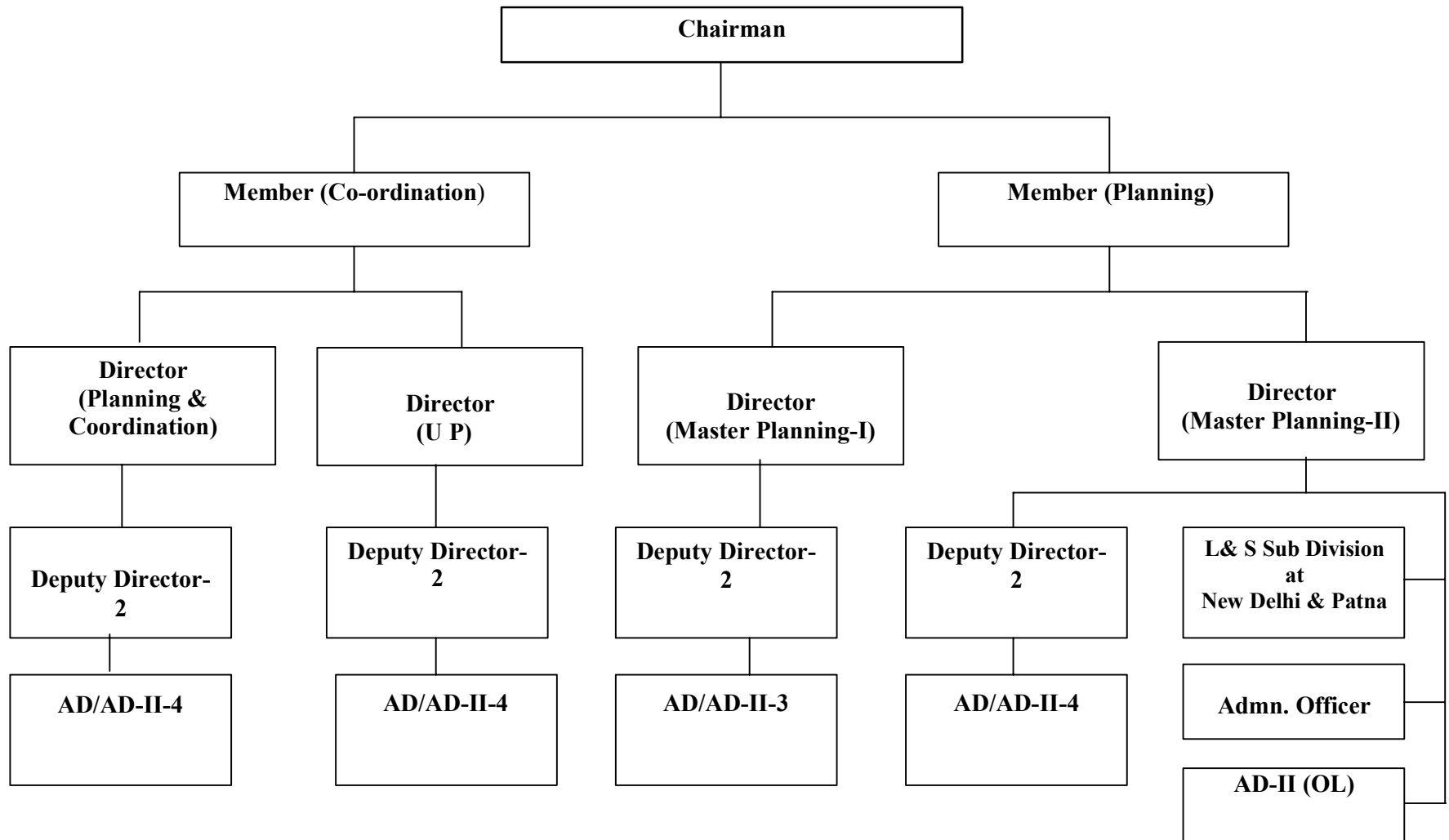
List of ongoing schemes are available on GFCC`s website.

Section 4(2)

No. of Employees against whom Disciplinary action has been proposed/taken

There is no case of disciplinary action pending in GFCC against its employee.

. GANGA FLOOD CONTROL COMMISSION ORGANISATION CHART



Details of Pay Scale and Gross Salary received by Officers and Employees of GFCC

Sl.No.	Designation	No. of Post Filled	No. of posts vacant	Pay Level and Scale	Average Gross Salary (Rs.)
1.	Chairman	1	-	Pay Level-15 (182200-224100)	284501/-
2.	Member	1	1	Pay Level-14 (144200-218200)	241574/-
3.	Director	4	-	Pay Level-13 (123100-215900)	721635/-
4.	Deputy Director	8	-	Pay Level-11 (67700-208700)	1417586/-
5.	Assistant Director	3	5	Pay Level-10 (56100-177500)	247095/-
6.	Assistant Director(OL)	-	1	Pay Level-10 (56100-177500)	-
7.	Assistant Director-II	6	1	Pay Level-7 (44900-142400)	508794/-
8.	Administrative Officer	1	-	Pay Level-7 (44900-142400)	66572/-
9.	Private Secretary	2	-	Pay Level-7 (44900-142400)	172893/-
10.	Head Draughtsman	1	-	Pay Level-7 (44900-142400)	100776/-
11.	Steno Grade-I	4	3	Pay Level-6 (35400-112400)	247263/-
12.	Junior Engineer	4	1	Pay Level-6 (35400-112400)	189576/-
13.	Head Clerk	3	1	Pay Level-6 (35400-112400)	150957/-
14.	Junior Translator	1	-	Pay Level-6 (35400-112400)	89952/-
15.	Draughtsman Gr -I	2	3	Pay Level-6 (35400-112400)	170472/-
16.	Upper Division Clerk	2	2	Pay Level-4 (25500-81100)	116190/-
17.	Senior Computer	1	-	Pay Level-4 (25500-81100)	71748/-
18.	Steno Grade-II	1	-	Pay Level-4 (25500-81100)	35217/-
19.	Lower Division Clerk	5	1	Pay Level-2 (19900-63200)	150636/-
20.	Junior Computer	3	-	Pay Level-2 (19900-63200)	193104/-
21.	Driver(Ord. Grade)	-	1	Pay Level-2 (19900-63200)	-
22.	M.T.S.	8	1	Pay Level-1 (18000-56900)	360413/-
	Total	61	21		

Details of Pay Scale and Gross Salary received by Work Charge Employees of GFCC

Sl.No.	Designation	No. of Post Filled	No. of posts vacant	Pay Level and Scale	Average Gross Salary (Rs.)
1.	Work Sarkar	02	02	Level-2	119142/-
2.	Driver	02	01	Level-2	125907/-
3.	SWA	10	06	Level-2	418920/-
	Total	14	09		663969/-